

This **Notice of Complaint** form is to be used by a person or Club to report a person for an alleged breach of section 10 (Vilification & Discrimination) of the National Community Football Policy Handbook. In accordance with the Policy, a copy of the Complaint will be provided to the named Offending Person for response.

PART A
WHO (Offended Person – person who the Prohibited Conduct was directed at)

Person's Name			Person's Club										
Person's Phone			Person's Email										
Person's Role	Player	<input type="checkbox"/>	Jersey No										
	Team or Club Official	<input type="checkbox"/>	Official Role										
	Umpire	<input type="checkbox"/>	Umpire Role	Field	<input type="checkbox"/>	Boundary	<input type="checkbox"/>	Goal	<input type="checkbox"/>				
	Other	<input type="checkbox"/>	Connection to Club										
Is the offended person aware this Complaint is being made?			Y	<input type="checkbox"/>	N	<input type="checkbox"/>	Is the offended person supportive of this Complaint being made?			Y	<input type="checkbox"/>	N	<input type="checkbox"/>

PART B
WHO (Offending Person – person who committed the Prohibited Conduct)

Person's Name			Person's Club						
Person's Role	Player	<input type="checkbox"/>	Jersey No						
	Team or Club Official	<input type="checkbox"/>	Official Role						
	Umpire	<input type="checkbox"/>	Umpire Role	Field	<input type="checkbox"/>	Boundary	<input type="checkbox"/>	Goal	<input type="checkbox"/>
	Other	<input type="checkbox"/>	Connection to Club						
If Offending Person's name is not known, provide a description that will assist identify the Person									

PART C
WHEN & WHERE did the Prohibited Conduct occur

Date Occurred			Time Occurred			
Occurred At or On	A Match	<input type="checkbox"/>	Which Quarter Home Team Grade			
				Time of Quarter		
				Away Team		
Venue Address						
Other Event	<input type="checkbox"/>	Event Description				
	Event Address					
Online	<input type="checkbox"/>	Platform Used	e.g. Facebook			
	Page / Site URL					

PART D**WHAT OCCURRED (Description of Prohibited Conduct incident)**

Provide a description of what was happening in the immediate lead up to the Prohibited Conduct incident

Provide a detailed description of the Prohibited Conduct incident, including exactly what was said (and how loud) and/or what behaviour was witnessed.

Provide a description, or attach a diagram, of where the offended person and the offending person were in relation to each other at the time of the Prohibited Conduct incident

PART E**SUPPORTING EVIDENCE (Details of Evidence Supporting the Complaint)**

Details of any person(s) who witnessed the Prohibited Conduct

Name	Role (e.g. Player)	Phone	Email

Evidence Attached

What is Attached	Additional Details	
Witness Statement(s) <input type="checkbox"/>	From (list names)	
Footage <input type="checkbox"/>	Who took footage	
Screen Shots <input type="checkbox"/>	Who provided these	
Other <input type="checkbox"/>	Details	

PART F**DECLARATION** (of person lodging the Notice of Complaint)

Your Name	18 or older?	
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Your Club	Your Club Role	
Your Phone	Your Email	
Signature	Date	